



Title: Welcome & Connection Manager	
Department: Operation's Ministry	Supervisor Title: Executive Director of Operations
Hours/Week: FT/ PT	Pay Range: \$19 - \$24/Hr.
Benefit Eligibility: TBD	Job Class: non-exempt
Schedule: TBD	Location: Redeemer – Encinitas, CA (in-person)

SUMMARY

Join us in creating a vibrant, welcoming community where every individual finds their place and purpose. As the lead of Welcome and Connection, you will be at the heart of forging lasting connections and shaping an atmosphere that makes everyone feel like they belong.

You will oversee Redeemer's hospitality ministry, championing an exceptional visitor experience from the moment they arrive. Your mission is to cultivate an environment where newcomers and regular attenders alike feel embraced, valued, and an integral part of our church family.

You are the bridge between newcomers and a vibrant church life. Your mission is to create a seamless pathway for individuals to integrate into our community, ensuring they find their place, connect with others, and flourish in their faith journey.

RESPONSIBILITIES

- **Lead and Inspire Teams:** Oversee and energize the Welcome Ministry Team, from greeters to parking attendants, ensuring every interaction radiates warmth and a sense of belonging
- **Frontline Presence:** Be a welcoming face during all services, guiding the 'street-to-seat' journey with warmth.
- **Coordinated Excellence:** Provide support and direction to the Parking Team, Connect Center, Greeters, Ushers, and Refreshment Teams, ensuring seamless coordination.
- **Diaconate Collaboration:** Collaborate with diaconate team and other coordinators to harmonize efforts and amplify the welcome experience.
- **Connect Center Management:** Prepare the Connect Center each Sunday, maintaining supplies, and ensuring promotional materials are available.
- **Event Execution:** Organize Redeemer Welcome Brunch and Lunch events, from recruitment to execution, fostering deeper connection and integration.
- **Redeemer 101 Classes:** Plan, promote, and execute these informative classes, facilitating newcomers' smooth transition into the church family.
- **Volunteer Enrichment and Community Connection:** Recruit, nurture, connect and celebrate volunteers, fostering meaningful connections and continuously evaluating the welcoming experience.
- **Newcomer Engagement:** reach out to newcomers, making them feel valued and welcome. Serve as a guide to navigating them into the life of the church.
- **Orientation and Assimilation:** Extend personal invitations to newcomers for events that align with their interests and spiritual growth journey.



- **Volunteer and Service Opportunities:** Collaborate with ministry leaders to identify volunteer and service opportunities that align with newcomers' gifts and passions.

QUALIFICATIONS

- **Relational Expertise:** Exceptional people skills with an ability to connect with individuals from diverse backgrounds.
- **Organizational Talent:** Strong organizational skills to manage multiple newcomer journeys simultaneously.
- **Empathy and Compassion:** A heart for newcomers, demonstrating genuine care and a willingness to listen.
- **Proactive Outreach:** Initiative to reach out and engage newcomers, making them feel valued.
- **Team Collaboration:** Ability to collaborate effectively with ministry leaders and teams.
- **Spiritual Gifts Knowledge:** Familiarity with spiritual gifts assessments and ways to incorporate them into service opportunities.
- **Adaptability:** Willingness to adjust approaches based on individual needs and feedback.
- **Communication Proficiency:** Clear and effective verbal and written communication skills.
- **Church Insight:** Familiarity with church activities, groups, and opportunities for involvement.

CULTURE EXPECTATIONS

- Adaptable and open to evolving ministry paradigms.
- Committed to fostering an environment of grace, growth, and transformation.
- Passionate about building genuine relationships within and beyond the ministry.

Join us in creating a vibrant, connected church family. If you are passionate about helping newcomers feel at home and thrive in our community, apply now and be a catalyst for meaningful connections that transform lives.