

<b>Title:</b> Production Manager	
<b>Department:</b> Worship Ministry	<b>Supervisor Title:</b> Worship Director
<b>Hours/Week:</b> Full Time (40hrs./week)	<b>Pay Range:</b> \$27.00 - \$32.00
<b>Benefit Eligibility:</b> TBD	<b>Job Class:</b> TBD
<b>Schedule:</b> TBD	<b>Location:</b> Redeemer – Encinitas, CA

## Job Summary

The Production Manager collaborates closely with the Worship Director to ensure seamless execution of audio, video, lighting, and technical production requirements with professionalism and excellence. They are tasked with developing and guiding a team of production volunteers, prioritizing both integrity and proficiency within the group. As a leader, the Production Manager embodies positive, humble, cooperative, and responsible traits, nurturing a culture of accountability within the team.

Key duties involve overseeing and harmonizing all aspects of the production team, particularly focusing on audio, lighting, and video elements. The overarching objective is to optimize technology usage across all departments and venues, aiming for streamlined, efficient, and strategic application to enrich the overall worship experience during Sundays and other events.

## RESPONSIBILITIES

- Provide comprehensive production support for worship services and events at Redeemer encompassing audio mixing, lighting programming, and video production.
- Recruit, train, and maintain a proficient production volunteer team.
- Organize and oversee production volunteer scheduling via Planning Center.
- Maintain and troubleshoot all production equipment, computers, and software.
- Create weekly ProPresenter presentations, ensuring accurate arrangements of songs, announcements, sermon slides, and videos.
- Collaborate with the Worship Director to implement the worship team's vision and goals.
- Prepare stage and rooms for rehearsals, worship services, and events.
- Ensure all production needs are fulfilled for various events potentially hiring contract help when needed.
- Foster clear communication with the Worship Director, pastor, ministry leaders, and event coordinators to facilitate audio/visual needs effectively.
- Support the Videographer in video production for projects.
- Assist other ministries, including students and kids, in establishing and managing their production needs, equipment, and volunteer teams.
- Work with the Worship Director to develop and maintain a production team budget.
- Identify, communicate, and provide solutions for ideas, issues, or problems.

**Long-Term Goal:** Ensure that every worship service and event at Redeemer is vibrant, distraction-free, and well-supported from a technical standpoint..

## QUALIFICATIONS

- 3 Years of demonstrated experience in audio, lighting, and video production.
- Proven ability to lead, train, and empower a diverse team of volunteers.
- Proficiency in troubleshooting technical issues with a positive attitude.
- Strong organizational and communication skills.
- Team player with the ability to collaborate effectively.
- Familiarity with the following hardware and software:
  - digital mixing consoles, including Behringer & Midas
  - Live stream video & audio mixing for YouTube
  - ProPresenter/Digital Video
  - Blackmagic/OBS
  - Vista by Chroma-Q and DMX lighting
  - ProTools/Logic/Abelton audio editing software
  - Adobe Creative Cloud (Photoshop, Illustrator, Premier Pro, etc)
  - Apple computers and software

## POSITION REQUIREMENTS

- Redeemer Staff Covenant
- Devotion: Actively engaged in the ministry of Redeemer Church.
- Confidentiality: Ability to recognize and uphold confidentiality.
- Christ-Centered: Exhibit Christ-centered behavior by treating individuals with dignity, respect, and compassion.
- Physical: Capable of lifting 50+ pounds and frequently engaging in activities such as standing, walking, sitting, reaching, stooping, kneeling, crouching, or crawling.
- Flexibility: Willingness to engage in occasional travel and maintain a flexible schedule to meet ministry needs.