

Redeemer Presbyterian Church Job Description

Job Position: Assistant Worship Leader

Department: Worship Ministry

Supervisor: Worship Director

Commitment: Seasonal 10-20 hrs. PT

Job Purpose: At Redeemer, our vision for the worship ministry is that leaders would be raised up, trained, and empowered to serve the church by helping lead the congregation into God's presence through the singing of "psalms, hymns, and spiritual songs". This position will work alongside the Worship Director and staff in the development and implementation of weekly Worship services.

Duties & Responsibilities:

- Assist Worship Director in weekend service planning and development
- Responsible for working with the worship ministry to support the vision, mission, ministry and core values of Redeemer
- Provide engagement, clear communication, and spiritual leadership from the stage, drawing people into the presence through Spirit-lead worship
- When required, coordinate all aspects of the Sunday worship services, in Directors absence, including selection of songs, music arrangements that both meets the needs of the congregation and affirms the central theme of the message or topic preached.
- Lead congregation verbally through greeting, prayer, and transitions throughout service
- Work alongside Worship Director for organizational assistance as directed.
- Coordinate the scheduling of musicians when directed to prepare worship team with cord charts, sheet music, guitar tabs; order of worship information; manage copyrights; coordinate with media and sound team
- Recruit and assist with developing the spiritual lives of musicians in a collaborative rehearsal environment
- Expectation to be available on Sunday mornings to assist with worship and/or worship production (e.g., ProPresenter, worship rehearsal, etc.)
- Social Media collaboration – working closely with Videographer/Communication team to capture Sunday services or other events, and add creative content for social media platforms; making sure the Sunday services are recorded, edited and passed on to Communications
- Recommend and help implement creative ideas for developing a vibrant worship experience

- When directed, recruit, train and schedule volunteers for the audio, visual and lighting team for all worship services and special events
- Exhibits flexibility in a changing environment (inclusive of in-person distance discipleship and virtual connectivity methods through COVID)
- Other duties as assigned

Education, Experience and other Significant Qualifications

- Proficiency in leading a praise band with a heart for worship and music direction
- Familiarity with video production and live-streaming
- Possess musical and leadership talents that are clearly visible and easily demonstrated both as a vocalist and instrumentalist
- Understand how to train and develop the musical and leadership skills of both vocalists and instrumentalists
- Have the ability to arrange chord charts, lead sheets and possess highly developed skills as a singer, guitarist and/or keyboard player with considerable knowledge in other instruments such as bass guitar and drums
- Must be competent in public speaking, and must be able to prepare and lead congregational prayer and/or the sharing of scripture-based reflections and words of encouragements that enrich the worship experience
- Must have a minimum of (2) years experience with a church and/or chapel program directing, leading, singing and accompanying in a worship setting.

Desired Skills, Attributes, & Qualifications:

- A clear testimony of faith in Jesus Christ and a whole hearted/sincere worshipper (John 4:24).
- A proven ability to serve in leading worship that others have affirmed
- Continue to grow and mature in Christ as a godly person of integrity, with a strong sense of calling and ability to disciple others in Christ
- Maintain a strong prayer base for worship and music ministry
- Team player, organizer and self-starter, needing minimum supervision
- Strong leadership skills and the ability to develop volunteers
- Demonstrated personal lifestyle compatible with a Christ-centered ministry and willingness to embrace the mission and vision of Redeemer
- Exhibit consistent organizational, leadership, and communication skills
- Experienced in MS Office suite (Word, Excel, PowerPoint) as well as specialized worship planning software (e.g. ProPresenter, Planning Center, etc.)
- Trustworthy and willing to be accountable to the church's leadership and vision
- Strong administrative skills
- Knowledge and experience in technology related to sound, audio, and video equipment
- Exceptional ability to communicate effectively and with purpose to a variety of audiences to balance and prioritize competing demands
- General "Christian Integrity" regarding relationships, social media posts and language, use of alcohol, tobacco or drugs, and an overall awareness that being a visible leader requires one to maintain and strive to be like and worship Jesus in all walks of life